

## ePosters- Instructions to Presenters

e-Posters offer an innovative approach to traditional posters and allow for significant time and cost savings for authors. e-Poster presenters should note the following information:

### Preparation

- Posters should be submitted as PowerPoint presentations only. Other formats cannot be accepted. The text should be roughly equivalent to lecture slides.
- Please DO NOT password-protect, encrypt or save your document as a PDF.
- e-Posters should contain a maximum of **five slides**
- Do not include videos in your poster
- Do not use animation schemes within or for transitions between slides. Presentations will be converted and loaded to the venue computers in PDF format which will remove animations.
- Presentations should be set up in landscape orientation with a screen ration of 16:9 (in PowerPoint 2007/2010, these details can be accessed via the 'design' menu- select the 'page set up' option)
- It is recommended that font size should not be smaller than 14pt

### Submission

- PowerPoint presentations must be received by the Secretariat by email ([secretariat@bssh.org.uk](mailto:secretariat@bssh.org.uk)) no later than Monday 5<sup>th</sup> October 2015. **Late submissions will not be accepted**
- Save your file with a title that includes your poster number and surname

### Viewing and Presentation

- All posters will be available to view at dedicated e-poster viewing stations in the 2<sup>nd</sup> Floor Foyer
- You are expected to register for the meeting for at least the day of your presentation.